

<b>Position Title:</b>	AmeriCorps Member – Assistant Day Camp Director	<b>Service Category:</b>	CORE Susquehanna AmeriCorps
<b>Service Site:</b>	Juniata Valley YMCA	<b>Date Submitted:</b>	February 19, 2025
<b>Site Address:</b>	105 1 <sup>st</sup> Ave Burnham, Pa 17009	<b>Travel Required:</b>	No
<b>Compensation:</b>	Living Stipend - \$5,294 Education Award - \$1,956.35	<b>Service Term:</b>	May 12, 2024- August 2, 2024
<b>Host Site Supervisor:</b>	Victoria Searer	<b>Email:</b>	Exedir_jvymca@comcast.net
<b>Phone:</b>	(717) 248-5019	<b>Posting URL:</b>	www.coreamericorps.org
<b>Applications Accepted By:</b>		<b>Person and phone to contact for interview if different from supervisor:</b>	
Email Julia Edick CORE Susquehanna AmeriCorps Program Director <b>jedick@union-snydercaa.org</b>			
<b>Member Position Summary</b>			
<p><i>The Mission of CORE Susquehanna is to serve community needs through member service in areas of Healthy Futures, Education, Volunteer Management and Community Service Projects.</i></p> <p><i>In addition to the member position summary and duties, ALL AmeriCorps members are required to participate in CORE AmeriCorps Group Activities. AmeriCorps members may not participate in any activities included in the Prohibited Activities as listed in the 'Partner Site and Member Agreements'.</i></p>			
<p>Our mission is to put Christian principles into practice through programs that build healthy spirit, mind, and body for all. Through programs and activities, we strive to enrich and strengthen families; provide wholesome, supervised recreation; offer positive learning, leadership, and character development opportunities; and promote wellness for all people, regardless of ability to pay.</p>			
<b>Duties and/or required training</b>			
<p>Under the assistance of the Camp Director, the Assistant Day Camp Director will assist with the development and implementation of all day camp activities and staff. The Assistant Day Camp Director will provide a safe and nurturing environment for everyone. They will be actively involved in day-to-day operations and have a positive attitude about all programs. The Assistant Day Camp Director will be responsible for Wellness Wednesday's projects. Wellness Wednesday's will encourage wellness and healthy living amongst our summer day campers. Educating our children on health and wellness is important—and the earlier we stress the importance of healthy habits, the more it will be ingrained and implemented into their lifestyles as they grow older. This project will include but is not limited to planning fitness activities, smart snacking, how to manage stress better, learn about nutrition, teach them about the benefits of yoga and meditation, or educate them on what kids' wellness means.</p>			
<b>Prohibited Activities</b>			
<p>In order to comply with federal regulations, AmeriCorps members assigned to this site are prohibited from:</p> <ol style="list-style-type: none"> <li>a. Attempting to influence legislation.</li> <li>b. Organizing or engaging in protests, petitions, boycotts, or strikes.</li> <li>c. Assisting, promoting, or deterring union organizing.</li> <li>d. Impairing existing contracts for services or collective bargaining agreements.</li> <li>e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office.</li> <li>f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials.</li> <li>g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytizing.</li> </ol>			

- h. Providing a direct benefit to a business organized for profit, a labor union, a partisan political organization; a nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative, and an organization engaged in the religious activities, unless Corporation assistance is not used to support those religious activities.
- i. Conducting a voter registration drive or using Corporation funds to conduct a voter registration drive.
- j. Providing abortion services or referrals for receipt of such services; and
- k. Such other activities as the Corporation may prohibit.

**Minimum Qualifications (Academic, Physical or Experience)**

- Ideally looking for a candidate aged 21 but would consider someone over 19.
- Must be a high school graduate
- Must possess a driver’s license and a good driving record
- Must have child abuse clearance, state police clearance, and FBI clearance
- Demonstrate the desire and ability to work with and relate to children
- Demonstrate the ability to create, schedule, organize, implement daily camp activities, special events and training activities.
- Must be able to run, walk, or stand and fully participate in camp activities for up to 8 hours.
- Demonstrate ability to take initiative, effectively communicate with children and adults, and manage large and small groups
- Be a good role model of high integrity and adaptable

**PRINCIPLE ACTIVITIES:**

- Ability to care for and manage children of diverse ages and backgrounds.
- Plans and implements program activities which are culturally relevant, developmentally appropriate, and consistent with YMCA values.
- Provide enjoyable experience for all youth, including growth and development opportunities.
- Connect quickly with staff and campers. Develop and maintain personal relationships that inspire trust and confidence.
- Assist staff and campers with meeting personal goals and those established by the camp for their development.
- Assist Camp Director with development and implementation of camp curriculum and schedules. Plan speakers, field trips, and activities.
- Execute day-to-day responsibilities to create a safe, secure, and enjoyable environment. Enforce all safety regulations including keeping campers and program areas clean and safe.
- Anticipate and minimize potential problems with staff, campers, or the environment and respond effectively to problems that occur.
- Apply camp policies and procedures in responding and/or disciplining staff and campers.
- Respond quickly and effectively to accidents and incidents. Assist in the conduction of investigations as may be required and per YMCA policies and procedures. Accurately prepare and submit Accident and Incident Reports in a timely manner.

**TRAINING:**

- Must complete the reporting child abuse training <https://www.reportabusepa.pitt.edu/>
- Must complete First Aid and Adult/Child CPR training

**Proposed Weekly Schedule and Required Number of Hours per week.**

Monday 9-5  
 Tuesday 8-4  
 Wednesday 9-5

Thursday 8-4 Friday 9-5 Tentative Schedule-Could vary week to week.			
<b><i>Will the member be serving vulnerable populations (children, youth, elderly, disabled)?</i></b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
<i>I understand the expectations and requirements of this position. I understand that this position description is an addendum to the AmeriCorps Member Agreement.</i>			
Member Name:			
Signature of Member Accepting Position:		Date:	
Signature of Site Supervisor:		Date:	
Signature of AmeriCorps Staff:		Date:	