

Position Title:	Program Coordinator - AmeriCorps Member	Service Category:	CORE Susquehanna AmeriCorps
Service Site:	A&B Studio/Shamokin Area Highschool	Date Submitted:	2/11/2025
Site Address:	941 W Arch St, Coal Township 2000 W State St, Coal Township	Travel Required:	No
Compensation:	Living Stipend - \$5,294 Education Award - \$1,956.35	Service Term:	May 12, 2025 – August 2, 2025
Host Site Supervisor:	Meagan Baumgartner	Email:	abchildrenstheatre@gmail.com
Phone:	570-274-5996	Posting URL:	www.coreamericorps.org
Applications Accepted By:		Person and phone to contact for interview if different from supervisor:	
Email Julia Edick CORE Susquehanna AmeriCorps Program Director jedick@union-snydercaa.org			
Member Position Summary			
<p><i>The Mission of CORE Susquehanna is to serve community needs through member service in areas of Healthy Futures, Education, Volunteer Management and Community Service Projects.</i></p> <p><i>In addition to the member position summary and duties, ALL AmeriCorps members are required to participate in CORE AmeriCorps Group Activities. AmeriCorps members may not participate in any activities included in the Prohibited Activities as listed in the 'Partner Site and Member Agreements'.</i></p>			
<p>The AmeriCorps member will be present at all summer activities including Summer Theatre and Dance Camps to provide support for differently abled participants, supporting our mission to provide local opportunities for underserved groups to participate in the arts. The AmeriCorps member will implement interventions, including time outs, breathing exercises, and coping strategies to participates of A&B Children's Theatre. AmeriCorps member will verbally check in with all participants during Summer Theatre and Dance Camp and relay any pertinent information to staff. The AmeriCorps member will develop, organize, and implement two summer projects.</p>			
Duties and/or required training			
<ul style="list-style-type: none"> • Member will be present at all summer activities, including Summer Theatre and Dance Camps • Member will provide support for differently abled participants • Member will implement interventions when needed, such as time outs, breathing exercises, and coping strategies <ul style="list-style-type: none"> • Member will check in verbally with all participants at least once a week during Summer Theatre and Dance Camp, relaying pertinent information to staff • Member will develop, organize, and implement two summer projects <ul style="list-style-type: none"> a) The member will construct and paint a new costume room. b) The member will create and implement a project on their own. Can consist of a mural, painting the entry way, taking, collecting, and hanging photos, or creating/improving studio organization. • Member will participate in CORE AmeriCorps monthly convenings • Member may not participate in any activities included in the prohibited Activities as listed in the Partner Site and Member Agreements <p>All training needed to complete daily duties will be provided by the site.</p>			
Prohibited Activities			
<p>In order to comply with federal regulations, AmeriCorps members assigned to this site are prohibited from:</p> <ul style="list-style-type: none"> a. Attempting to influence legislation. b. Organizing or engaging in protests, petitions, boycotts, or strikes. 			

- c. Assisting, promoting, or deterring union organizing.
- d. Impairing existing contracts for services or collective bargaining agreements.
- e. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office.
- f. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials.
- g. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytizing.
- h. Providing a direct benefit to a business organized for profit, a labor union, a partisan political organization; a nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 except that nothing in this section shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative, and an organization engaged in the religious activities, unless Corporation assistance is not used to support those religious activities.
- i. Conducting a voter registration drive or using Corporation funds to conduct a voter registration drive.
- j. Providing abortion services or referrals for receipt of such services; and
- k. Such other activities as the Corporation may prohibit.

Minimum Qualifications (Academic, Physical or Experience)

- Driver's License
- High School Diploma
- FBI, State Criminal Background Check

Proposed Weekly Schedule and Required Number of Hours per week.

Will the member be serving vulnerable populations (children, youth, elderly, disabled)?

Yes No

I understand the expectations and requirements of this position. I understand that this position description is an addendum to the AmeriCorps Member Agreement.

Member Name:			
Signature of Member Accepting Position:		Date:	
Signature of Site Supervisor:		Date:	
Signature of AmeriCorps Staff:		Date:	